

## A. Espersen A/S's Privacy Policy for external customers, suppliers and business partners



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Issued by: HR	Date of issue: February 2020	Valid in: A. Espersen A/S

**A. Espersen A / S (henceforth "we", "our", "us") as Data Manager, takes the protection of your personal data seriously. That is why we have adopted this Privacy Policy for external customers, suppliers and business partners, which will tell you how we process your personal data in accordance with personal data law.**

### Processing of personal data:

Personal data is any kind of information that to some extent can be assigned to you.

In order to be a customer, supplier or business partner with us, we need to collect the following personal data about you:

- Name.
- E-mail.
- Address
- Payment details.
- Phone number etc.

This information is collected based on following legal bases:

- Consent
- Compliance of contract
- Balance of interests

In case you do not want us to process this information, it may be problematic to maintain and accommodate any agreements made.

### Security:

We have taken appropriate technical and organizational measures to prevent your information from being accidentally or illegally deleted, published, lost, deteriorated or in the knowledge of unauthorized persons, abused or otherwise treated in violation of the law.

### Purpose:

Personal information about customers is collected for the following purposes:

- Processing purchase and delivery of our service
- Managing your relationship with us

Personal information about suppliers and business partners is collected for the following purposes:

- Processing our purchase/services
- Managing your relationship with us

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**Data Minimization:**

We only collect, process, and store the personal data necessary to fulfil our purpose as stated.

**Data is kept up to date:**

Since our service is dependent on your data being accurate and up-to-date, we ask you to keep us informed about changes of your data. If we ourselves become aware of data that is not correct, we will update the information.

**Disclosure of information:**

We use a number of third parties for the storage and processing of data, including suppliers of IT solutions and suppliers for the distribution of goods.

They only process information on our behalf and may not use it for their own purposes.

In relevant cases, data is passed on to banks and debt collection.

We only use data processors in the EU or secure third countries, as well as companies in countries that can provide your information with adequate protection.

**Your rights:**

You have the right to gain insight into the information we process about you, as well as the right to correction of inaccurate information about you.

Upon request, we will inform you of the data we process about you. However, access may be restricted due to the privacy of other persons, business secrets, and intellectual property rights.

You can use your rights by contacting us.

Contact info:

**Name:** A. Espersen A/S  
**Address:** Fiskerivej 1, 3700 Rønne  
**CVR:** 38389912  
**Phone:** +45 56906000  
**Mail:** [espersen@espersen.com](mailto:espersen@espersen.com)  
**Website:** [www.espersen.com](http://www.espersen.com)

**Appeals:**

You have the opportunity to complain about our processing of your personal data to the Data Inspectorate.

E-mail in Denmark: [dt@datatilsynet.dk](mailto:dt@datatilsynet.dk).